



Date: Monday 8 May 2017

Place: Hillhead Primary School

PC Attendees: Gillian Anderson, Keith Thomson, Ruth Downes, Astrid Azurdia, Helen Campbell, Emma Benzie, Julia Boswell, Naoimh Fleming, Ana Langer, Josh Reid, Kiki Kobatake

Non PC Attendees: Kirsty MacArthur, Molly Taylor, Georges Pavlakos

Francis Donaghy

Apologies: Andrea Fisher, Margaret Mitchell

AGENDA

1. Welcome and apologies
2. Accuracy of minutes (24 March 2017)
3. Dates for future meetings
4. Previous Actions
5. Summer Fair
6. Uniform Ordering/ Storage/Tidy Up/ General update on school uniform and labelling initiatives. and Sales Update
7. Discos
8. Action areas
9. Parent Quiz night
10. Head Teacher's update
11. AOB

MINUTES

1. Welcome and apologies

Gillian welcomed all present and apologies were given from Andrea Fisher and Margaret Mitchell.

2. Accuracy of minutes (24 March 2017)

The minutes were accepted as accurate.

3. Dates for future meetings

The final PC meeting of the school year will be on **Friday 9 June from 9.30-11.30am.**

4. Previous Actions

- *Review of bullying policy.* A meeting about this is to be held on Friday 12 May.
- *Letter re changes to Janitor services.* A letter was drafted following the previous meeting but was not sent because Cordia has withdrawn the proposals.
- *Notre Dame Parent Council letter re. consultation on co-ed status.* Gillian responded to say that the Hillhead Primary PC had considered this an issue for individual parents to respond to in the event of a consultation.
- *P1-3 PC event.* This was successful and attracted a number of new parents who were welcomed with coffee and cake and told about the activities and opportunities of the PC.

5. Summer Fair

There was much discussion about the organisation of the Summer Fair which is to be held on **Saturday 3rd June.** Lead organisers for all the activities have now been identified and will be asked to provide information regarding the equipment and other needs they have for their particular areas. They will pull together small groups to help run each of the activities and other volunteers on the day will be assigned as needed. Publicity about the Fair will be distributed around the Parent Forum very soon and it was hoped that there would be good support for the event.

Additional volunteers to help with the Fair are always welcome!

The Summer Fair is the main fund raising event of the PC for this year. The funds raised on the day will go towards funding the stage (see below) and new playground equipment.

6. Uniform Ordering

Kiki is meeting with Susan Thomson to put together more information about uniform ordering, options, labelling and so on including the possibility of having more photographs of children wearing uniform. There will be a display of uniform at the Induction Day for new Primary 1 pupils on 1st June. The option of second hand uniform stalls before the end of term was also discussed.

7. Discos

The final disco of the school year, for Primary 2-3, will be held on Thursday 11th May. There was a good number of volunteers available to help with this event.

8. Action Areas

- *Update on meeting re. road safety.* Gillian, Ruth and Keith met representatives of Glasgow City Council, Traffic and Road safety to discuss these issues. Subsequently a meeting on alternative signage, to be designed by the children, has been arranged with the school in order to try and highlight more clearly the existence of the school for drivers in the area. A 'wish list' of other actions was sent back to GCC although the likelihood of extensive action was considered unlikely.
- *Social action.* Anne had raised the possibility of organising a final Food Bank collection before the end of term - **Ruth** to coordinate with her on this.
- *Bags/Teatowels.* These will be sold at the Summer Fair, school show and any other opportunities before the end of term. The P7 hoodies were ready before Ardentenny and were very popular with the children.
- *PC Spending options.* A new stage option has been ordered and should be ready in time for the school show. The Parent Council will contribute £3,000 towards this which will be matched by £3,000 each from Glasgow City Council and the school. Shelving options to be discussed at a later date.

9. Parent Quiz Night

No further progress has been made on this but it was agreed that it would be a good initiative for early in the new school year, particularly for new P1 parents to have an opportunity to meet others.

10. Head Teacher's Update

- Over 150 children auditioned for a part in the school show and parts have now been allocated and rehearsals started.
- The new stage should be completed in time for the school show which is a very positive development. In addition two new speakers have been installed to improve the sound quality.
- Over 60 children went to Ardentenny for the P7 trip together with six staff members. Jim the Janitor used some of his holiday days to join the team! Thanks to all those involved.

- The cap for the coming year has been set by Glasgow City Council at 85. Together with likely additional children joining P2 once the class size maximum rises, this means that numbers in the school roll are likely to remain over 660.
- The Pupil Equity Fund application has been approved and will be used to pay for extra support staff as well as a child development officer who is fluent in Arabic.
- Options for facilities to use for sports day are being explored. The costs associated with the use of the Emirates or Scotstoun stadium are too high and the bus transport alone would cost in excess of £1,500. The potential to use the new facilities at Kelvin Hall are being looked at as the children could walk there. Creative solutions for this are being explored for future years.

11. AOB

- The protocol for communicating changes within the classroom, particularly to teacher coverage, was raised. Some of this was related to a particular situation in a P2 class and Francis Donaghy explained the difficulty of ensuring stability in the classroom and protecting privacy where personal issues were at stake. He assured parents that a letter would be sent with a full explanation of this situation.
- Gillian will be stepping down as PC Chair at the end of this school year. She asked that people be thinking about a potential replacement for the new year as well as encouraging new parents to join the Parent Council.