



Hillhead Primary School  
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10 November 2017

Dear Parent/Carer

There are several pieces of information we would like to share with you.

### **School Photographer**

The school photographer will be in week beginning Monday 13 November. This year the photographer will photograph family groups. Please note if your child does not have a brother or sister attending Hillhead Primary School they will receive an individual photograph. A timetable has been posted on the website indicating the order in which the classes will be taken.

### **Flu Vaccine**

Nurses and Health Workers will be in our school on Wednesday 15 November to administer flu vaccines to all children whose parents gave permission.

### **International Week 2017 you can help!**

We are working hard in school to deliver an exciting International Week celebrating our cultural and language diversity. The International Week will run from 4<sup>th</sup> December to 8<sup>th</sup> December. Classes will be taking part in a range of activities including storytelling, cooking, drama, music and art. We would love to have parents, carers and grandparents sharing their language, cultural traditions and talents with classes. If you would like to share a story or skill (craft, artistic, cooking, musical or anything else!) with a class or stage please contact the school office so that we can organise a timetable. We would be delighted to hear your ideas.

A highlight of the week will be the Parent Council International Evening on Thursday 5 December. Look out for further information on the website. Thank you very much!

### **Book Fair**

Our recent Book Fair proved again to be very popular with book sales totalling £3300. It is very good news for the school. We chose to take commission on books for our library and Gary Thomson and members of the Pupil Council are now carefully choosing books for the School Library to the value of nearly £2000. Mr Thomson with the input from pupils have managed to purchase almost 300 new books. Well Done Gary and many thanks to everyone who bought a book. We will continue with the Book Fair at our next round of Parents' Evenings.

## Parent Council Hallowe'en Disco

Many thanks to the Parent Council for organising a fun filled Hallowe'en Disco for our P6 and P7 pupils. We look forward now to our International Evening on Thursday 7 December. Separate details will be sent out.

## Enrolment

Glasgow City Council has moved the P1 Enrolment to an online facility. This will work well for many parents. However if anyone who is registering the child (born March 2013-February 2014) for P1 and is having any difficulties please contact our school office and a member of staff will be happy to assist.

We have held two tours for prospective parents and both were very well attended.

## Lost Property

Lost property continues to be an issue, with substantial amounts of clothing remaining unclaimed.

It is a good time to remind everyone that all children's clothing should have their name or an identifying symbol on all items of clothing.

We will shortly arrange a display of unclaimed items. If they remain unclaimed they will be donated to a relevant charity.

## Winter Weather

Our procedures for winter weather are as follows if there is ice or heavy snow:

- The janitors will grit and attempt to clear a path on the ramp leading down from Kelvinway
- The janitors will grit and attempt to clear a path at the Otago Street entrance
- These two entrances will be our priority due to the number of janitorial staff we have and the time available
- If the school is unable to open we will send a text message to our parents as early as possible. Information will also be available from Glasgow City Council's website and twitter, [www.glasgow.gov.uk](http://www.glasgow.gov.uk) @GlasgowCC, on Hillhead Primary's twitter, @HillheadPrimary and from local media websites, radio and TV
- If you receive a message the school is closed please do not continue with your journey to school with your child
- **In inclement weather pupils should not be sent to school unaccompanied**
- Please ensure that all children are appropriately dressed for the weather
- If we have to close the school once children have arrived please arrange for your child to be collected as soon as possible
- We have a check out system in place when we have to send children home. Friends and relatives can collect children provided we have your permission

- It is essential that we have current contact details of all our parents
- Please continue to follow media reports when the school is closed. We will endeavour to reopen as soon as possible, once it is safe to do so

Hopefully we will not need to adopt any of these policies.

### **Forest Education**

We are very fortunate to have a parent who runs an outdoor education session for each class in conjunction with the class teacher and supported by some parent volunteers.

Our intention is to run this class weekly throughout the year. For this to be successful the children need to come to school with the appropriate clothing. At this time of the year appropriate clothing would be a hat, a scarf, a pair of gloves, a coat/jacket, thick socks and sturdy footwear. There is no need for specialist expensive clothes; we just need to ensure the children can keep warm as temperatures drop. Some children have a base layer to wear; others prefer several thin layers of clothing. The school has waterproof trousers and waterproof jackets for a class to wear when it is raining.

We will send a text at the beginning of the week your child's class is due to participate and we would be very grateful for your cooperation with this. Thank you.

I think that is all. A Calendar of Events from now until the end of December is attached to this newsletter. If you would like to receive newsletters by email please email [office@hillhead-pri.glasgow.sch.uk](mailto:office@hillhead-pri.glasgow.sch.uk)

Many thanks for your support and cooperation.

Best Wishes

Francis Donaghy  
Head Teacher